



MY CONSORTIA STUDENT CHECKLIST 2009 - 2010

Do you. . . .

- 1) intend to take courses at Silver Lake College **AND** another institution this year?
- 2) want to have aid determined based on combined credits for both institutions?

Then you must have. . . .

- 3) a completed Free Application for Federal Student Aid for the award year and
- 4) a completed **Consortium Agreement** for each term you take consortia courses.

Keep this checklist to help you during the year. Watch your mail and email for SLC messages. Check your SLC email (cms.sl.edu) often. Respond promptly to any requests received. If you have questions, check out our web site at www.sl.edu/finaid/ or contact us: 1-800-236-4752 ext. 122; (920) 686-6122; financialaid@silver.sl.edu

2009-2010 Year	Summer 2009	Fall 2009	Spring 2010	TASK
				I was accepted for admission to Silver Lake College and will be enrolled in a degree program or a teaching certification program for this award year.
				I completed a Free Application for Federal Student Aid (FAFSA) for this award year.
				I returned a completed <i>Declaration of Home Institution & Terms of Consortium Agreement</i> form to the SLC Office of Financial Aid for this award year. Form is available at www.sl.edu/finaid/applications.asp .
				I received an <i>Award Letter</i> showing aid based on consortia credits in addition to SLC credits. Go to www.sl.edu/finaid/applications.asp for the Award Guide (for Aid Release Dates) and for Loan Request instructions Note that aid is delivered to you, never to the other school.
				I returned a completed <i>Credit Transfer Approval (CTA) Form</i> to my Advisor for each consortia course for each term. I filled in all of Section I and II, including course dates, costs and "Visiting" school contact information. Incomplete forms will not be processed. Refer to the Consortium Financial Aid Policy and Credit Transfer Approval form for criteria to use pre-approved credits from other schools for financial aid purposes.
				I received my student copy of each CTA form. It is signed by my Advisor and the Academic Dean and indicates approval for financial aid consideration of the consortia courses.
				I have sent a copy of my registration at the "Visiting" school, to the SLC Registrar. The SLC Registrar will verify your enrollment. The SLC Office of Financial Aid will send a Consortium Agreement to the "Visiting" school Financial Aid Office to complete and return. Verification from the "Visiting" school must be received by SLC before aid will be released.
				I have requested an <i>Official Academic Transcript</i> to be sent from my "Visiting" School to the SLC Registrar at the end of the term for which consortia credits were used for aid.