



Declaration of Home Institution & Terms of Consortium Agreement 2009-2010

To provide preliminary information needed to process your financial aid file, complete and return this form to the Office of Financial Aid; Room 145, or by mail to:

Office of Financial Aid, Silver Lake College, 2406 S. Alverno Road, Manitowoc, WI, 54220.

Please call (920) 686 – 6122 or (800) 236-4752 ext. 122 with any questions.

Declaring Home Institution: Financial aid may be received from only one school for each term. When students take courses from more than one school at a time, they need to declare from which institution they are seeking a degree. That school is the “Home” institution. The “Visiting” school is the institution from which you take consortia courses. To release aid, the “Home” institution must have a Consortium Agreement with the “Visiting” institution for each term that consortia credits are used to determine aid. Follow the steps on the enclosed Consortia Student Checklist.

Terms of Consortium Agreement:

Silver Lake College as the “Home” institution agrees to determine financial aid eligibility utilizing the credit load and costs of the Visiting Campus, verify enrollment at the “Visiting” institution, verify that the “Visiting” institution is not providing aid to the student for the period for which SLC is aiding the student, deliver any credit balance of aid to the student after SLC charges are paid and review official academic transcripts of consortia courses to monitor student Satisfactory Progress. Refer to your Student Handbook for standards of Satisfactory Progress required for aid.

The **Visiting Campus** agrees to verify enrollment, to not provide aid to the student and to alert the Registrar at Silver Lake College if any changes in the student’s enrollment.

It is the **student’s responsibility** to register at the “Visiting” institution, provide a copy of the registration to the SLC Registrar, use any credit balance they receive from SLC to cover charges at the Visiting Campus, alert the SLC Registrar if any changes in enrollment and to provide an official academic transcript to the SLC Registrar at the end of each term during which consortia courses are used for aid determination. Refer to www.sl.edu/finaid/applications.asp for the SLC Award Guide with Aid Release dates for each term.

STUDENT INFORMATION

LAST NAME	FIRST NAME	MIDDLE NAME
STREET, CITY, STATE, ZIP		HOME PHONE
SLC EMAIL ADDRESS	@CMS.SL.EDU	CELL PHONE
	WORK PHONE	

CREDIT LOAD INFORMATION – Fill in the number of planned credits for all schools for every term.

CALENDAR TERMS	SILVER LAKE	CONSORTIA	NAME OF “VISITING” SCHOOL(S)
2009 SUMMER (May-August)	___credits	___credits	
2009 FALL SEMESTER (Sept-Dec)	___credits	___credits	
2010 SPRING SEMESTER (Jan-Apr)	___credits	___credits	

I certify that Silver Lake College is my “Home” Institution. All other schools I attend for 2009-2010 will be considered “Visiting” Schools from which I will not seek aid. I will contact the SLC Office of Financial Aid if I wish to change this declaration. I authorize release of my information between SLC and “Visiting” institutions. I agree to abide by the Terms of Consortium Agreement shown above and have kept of copy of this form.

Student Signature: _____ Date: _____